

DRAFT - YOT Improvement Plan for OOCd's Assessment, Decision Making and Processes
(embargoed until 1 March 2021)

Improvement Action	How	Who	Resources Required	Date for review	Date for completion of action	Outcome	Comments re Progress	RAG RATING
Establish Working Group on OOCd Processes	Set up week of 01/02/2020	Staff group and Managers	Staff	Progress review April 2021.	July 2021	Involvement of staff team in the implementation of the improvement plan		
All young people on OOCd to be assessed/screened pre recommendation. Start date 29/01/2020	All 370's recommending Com Res, simple Caution, and Conditional Caution to be allocated to case worker who completes OOCd assessment. Assessment to be completed within 10 working days and returned to manager to inform decision at Panel.	Op's manager to allocate to case worker within 24 hour hours of receiving 370	Assessment tool	Progress review April 2021. Review tool and adapt	July 2021	-All young people and their families' voices will be heard. -Robust decision making around OOCd recommendations - Robust assessment of Risk and Safety and wellbeing.		
Implement Review of each OOCd intervention	Review at end of intervention	Op's Manager To record review outcome on CV. (Level of QA?)	Assessment tool review section			Opportunity to reflect on impact of intervention/improvement /needs of young person met.		
Asset Plus to be completed on all High risk OOCd assessments	On completion of OOCd Assessment and recommendation from Manager	Case worker	Asset Plus	Progress review April 2021.	July 2021	Ensure there is clear risk management plan in place for High risk OOCd case work		
All victims to be contacted prior to panel.	All victims to be contacted and views obtained – face to face appointments to be arranged at point of contact.	Ops manager to allocate to Victim Worker within 24	Victim assessment tool	Progress review April 2021.	July 2021	Provision of more robust intervention and support for victims.		

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	Victim Risk assessment to be completed	hours of receiving 370		Review tool and adapt				
OOCD Membership to be reviewed	Consideration to whether individual Social workers are invited rather than Team Manager to represent all cases	Op's manager/YOT management decision.	Social worker time	February 2021	July 2021	Social Worker will have input into decision making process around their YP. Improvement in Multi-agency working.		
OCCD Panel decision to be Recorded on CV contacts and rational for decision	Standardised recording of panel decision on CV and rational	Op's manager	OOCD Manager report	Progress review April 2021.	July 2021	Clear recording of rational for decision		
Post Panel Planning Meeting – Robust OCCD Plan around child	Needs further discussion – separate meeting or part of the panel?	Op's manager			July 2021			
Improve recording and tracking of data re OOCd and report to the board.		Data Analyst				Reduction in FTE		
Improve recording/tracking of CR outcomes		Data Analyst				Reduction in FTE		
Young People to design "What is YOT about leaflet"					July 2021	YP inclusion in service development and increased engagement		